



3 SWANS LIMITED
Dispensing Solutions

13 Sycamore Pl
Hamilton
3200
NEW ZEALAND
Ph: +64-7-850 9581
Fax: +64-7-850 9582
Mobile: +64 021 942 487
Email: johnmc@3swans.co.nz
Website: www.3swans.co.nz

Welcome,

As a customer you are very important to us; thank you for your request for a credit application.

I assure you, we consider our customers to be our most valuable asset. We will do anything reasonable (and, at times, even the unreasonable) to ensure you are looked after with exceptional service.

As you no doubt appreciate, running a business does have its risks. Prudence and good practice dictate that one be a little cautious and look to minimise any risks. Also, experience has shown that a better relationship ensues when guidelines are established at the outset. So, please read, fill out and sign the attached forms and return page three to us.

Please be aware that for monthly orders less than \$100 in value we prefer prepayment rather than having them on account. We accept credit cards, direct credit and cheques.

Thank you for giving us the opportunity to serve you. If you have any queries, no matter how small, please don't hesitate to contact us.

Best regards,

John McCracken

Managing Director



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TERMS AND CONDITIONS OF SALE

SUITABILITY

The Buyer must be satisfied that the goods as ordered, are fit and suitable for the purpose for which they are required. No liability shall attach to the Seller should they be unfit or unsuitable.

CLAIMS

Claims for shortages must be made in writing within fourteen days of delivery.

The Delivery Advice No, the quantity and description of the goods and the date of delivery must also be quoted.

DAMAGE

3 Swans Limited will not be responsible for damage to persons or property through the customer's incorrect or unsafe handling, storage or transportation of its products. Claims for breakage or loss in transit must be made with the carrier.

RETURNS

Goods cannot be returned to us without prior agreement. Goods returned for credit may incur a re-stocking fee of 20% of the value of the returned items, to a maximum of \$20. If part of an order is returned we reserve the right to charge the retained items at the price which applies to the quantity retained.

PAYMENT

You will receive invoices the same week or the week after goods are dispatched. This is to be paid in full by the 20th of the following month. If an amount remains unpaid by the end of that next month we reserve the right to charge 2.5% compounding interest on the outstanding amount in addition to the outstanding amount, per 30 days or part thereof that the amount remains outstanding, until it is paid in full.

Any costs incurred in the recovery process will be added to this account.

If payment is not made in accordance with these terms we reserve the right to close the account and operate on a prepaid only basis in future.

OWNERSHIP

Risk in any goods supplied by 3 Swans Limited shall pass when the goods are delivered to the customer but the goods remain the property of 3 Swans Limited until paid for in full.

If the goods are sold by the customer prior to payment being made to 3 Swans Limited, then the proceeds of the sale become the property of 3 Swans Limited.

The conditions of sale shall apply notwithstanding that the goods may be amalgamated with or attached to other goods. 3 Swans Limited and its agents shall at all times have the right to enter the customer's premises without notice to take possession of any goods in which ownership has been retained under these conditions of sale.



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CREDIT APPLICATION

TRADING NAME:

REGISTERED COMPANY NAME:

PHYSICAL ADDRESS:.....

POSTAL ADDRESS:

Please include Post Code/s with your address information

CONTACT/S:

PHONE: **FAX:**.....

EMAIL:

ACCOUNTS DEPARTMENT CONTACT:

PHONE: **FAX:**

EMAIL:

TRADE REFERENCES (Banks or Accountants not suitable)

1. Company Name:

Contact Person: **Ph:**

2. Company Name:

Contact Person: **Ph:**

I hereby give 3 Swans Limited authority to make credit reference checks from the above sources.

I have read and agree to the enclosed terms and conditions.

SignedDirector/Owner

p.p.Limited

Please fax or post a copy of this page back to us so that we can review your application, many thanks.